

**PAUNTLEY PARISH COUNCIL**

**Actions**

**Minutes of a Meeting of Pauntley Parish Council as Sole Trustee of Pauntley Village Hall held on Monday 3 February 2014 at Pauntley Village Hall**

Present: Councillor Brenda Bainbridge (Chair), Lesley Harding (Clerk), Councillors Paul Chapman, Nick Fowke, Chris Philipps, Anne Rawson, John Stallard, Jeanette Trevail

Two members of the public were also present.

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA**

There were no declarations of personal or prejudicial interest in items on the agenda.

**3. TO APPROVE THE MINUTES OF THE MEETING HELD ON MONDAY 11 NOVEMBER 2013**

The minutes were approved.

**4. TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES**

The paving slabs are still to be laid round the village hall.

JS

ThermEco have yet to visit to install a strip on the outside to prevent damp on the wall in the gents.

BB

Lesley will follow up with Paul Chapman regarding insurance for parking on his land at the Real Ale Festival.

LH

A plan of the hall is awaited for the Fire Safety Policy. A hand-drawn one is displayed on the notice board in the hall.

NF

The issue of campers at the Real Ale Festival being requested to pitch their tents on the far side of the area, away from houses, will be pursued nearer the date of the next festival.

The missing table from the hall has not been located and it was resolved that this should be replaced, as ten tables are needed for events such as the quiz evening and film evening. The cost will be £114 plus VAT.

BB

The seal on the fridge cannot be replaced. This will be considered again at a future meeting.

## 5. FINANCE

- a) A financial report was received from the Clerk. The balance at the bank at 31 December 2013 was £2,325.74. This includes Hall hire of 55.00, Film evening £239.80, Electricity meter £23.00 and Country Dancing £14.00. Payments include insurance for November and December at £83.26, Npower £74.41 and Filmbank £99.60. £200 of the balance is earmarked for refurbishment, along with the donation from the Real Ale Festival of £1,200, a total of £1,400. After payments included on this agenda, this leaves £786.16 towards running expenses for the current financial year. The Parish Council also holds £827.80 towards refurbishment. Total available for refurbishment is £2,227.80.
- b) The payment of expenses to the Chairman of £20.25 was approved.
- c) The payment of expenses to the Treasurer of £7.70 was approved.
- d) The payment to Dean Magna of £60.00 for fire appliance testing was approved.
- e) The payment to Severn Trent of £53.00 was approved.
- f) The external power box was considered, as the cover has been damaged and is expensive to replace. Lesley will contact Rob Moore for estimates.
- g) The electricity contract with npower will be considered at the next meeting.
- h) The membership of FVAF will be continued a £10.00 p.a.

LH  
LH

## 6. TO DISCUSS AND RESOLVE ON ACTION TO BE TAKEN REGARDING THE PATIO DOORS PROJECT

Lesley and Maurice had obtained quotes from B & B for the patio doors, using Shane Howells, and the Village Hall Committee recommended the acceptance of this quote at £4985.00 plus VAT. Lifting, cleaning and relaying the patio slabs had been quoted by them at £3075.00 plus VAT. The Village Hall Committee felt that this was rather expensive and that the slabs could be cleaned and the joins filled with brush-in cement for little cost. It was resolved to accept these recommendations and Lesley will now make an application to Awards for All for the cost of this project. A new shed will also be included as the old shed cannot be satisfactorily repaired and is not secure or waterproof. This would enable the garden furniture and barbecue to be stored safely and kept dry. There was discussion of the merits of metal and wooden sheds, with prices being similar at around £1000 including VAT, and this will be decided at a future meeting. The stage curtains and tracking quoted for by Judy Woodward at £1248.00, are also to be included in the application.

LH

## 7. TO CONSIDER AND RESOLVE ON ANY OTHER MAINTENANCE ISSUES

It was resolved to ask Maurice to make recommendations about the drains, which need some attention.

## 8. TO DISCUSS DATES FOR MEETINGS IN 2014.

The next meeting will be held on Tuesday 15 April. The dates of future meetings for 2014 were agreed at:

Monday 12 May                      Annual General Meeting  
Tuesday 16 September  
Tuesday 18 November

Meetings will start at 7.30 p.m, to be preceded by an informal meeting of the Village Hall Committee at 7.00 p.m.

**9. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS**

There was no other business.

**Approved..... Date.....**



	LH