

## PAUNTLEY PARISH COUNCIL

Minutes of a meeting of Pauntley Parish Council held in Pauntley Village Hall on Monday 5 February 2018 at 7.45 pm.

Present: Present: Councillor N Fowke, Chairman; Councillors Mrs C Philipps, Mrs A Rawson, Mrs J Trevail, Mrs L Morris

In attendance: The Clerk, Mrs L Harding

One member of the public was present.

### 1. TO RECEIVE APOLOGIES AND ACCEPTABLE REASONS FOR ABSENCE

No apologies for absence had been received.

### 2. TO RECEIVE ANY DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

### 3. TO CONFIRM THE MINUTES OF THE MEETING OF PAUNTLEY PARISH COUNCIL HELD ON 21 NOVEMBER 2017

The minutes of the meeting held on 21 November 2017 were approved.

### 4. TO DEAL WITH ANY ACTIONS ARISING FROM THE MINUTES OF THE ABOVE MEETING

5(f) The Chairman will obtain a new light for the defibrillator cabinet in the telephone kiosk at Pool Hill. He will also check the defibrillator batteries.

5(g) Individual cards for the VETS scheme were kindly inserted into the February parish magazine by Anne and Eric Solesbury and further cards are available from the Clerk.

11. The Chair reported that the work on the boreholes at Ketford will begin in January 2019 and will take approximately 5 months. Planning permission has not as yet been requested. There will be security fencing and hedging around the site. The covers above ground will only be around 6ins in height.

The Clerk reported that the footpath in Pool Hill had been checked by the Footpaths Officer some time ago, when a fence had originally been erected along one side, and had determined that it had not been reduced in width.

### 5. FINANCE

a) The financial report was received from the Clerk. The balance at the bank at 31 December was £4,850.14 and payments were according to budget. VAT has been recovered on the fencing at the village hall and on the new gates, a total of £129.00. The remaining grant to the village hall for the current financial year is therefore now £340.00.

b) The final approved budget for 2018-2019 was received. The Clerk has now requested the precept at £42,36.00.

c) It was resolved to make payment of expenses for the Clerk of £18.39.

d) It was resolved to make payment to the Clerk of salary for October to December 2017 at £576.76.

NF

- e) It was resolved to make payment to Oakey Tree Care for work on the trees at Compton Green, at £380.00.
- f) It was resolved to make payment to Mr H Clarke of £582.00 (including VAT) for the new gates into the village hall grounds. VAT on this at £97.00 has been reclaimed, making a net payment of £485.00.
- g) It was resolved to make payment to Mrs L Harding for the purchase of £64.80 for 12 Pocket CPR Resuscitation Face Masks for VETS volunteers.
- h) It was resolved to make payment of £18.00 to Pauntley Village Hall for hall hire for the VETS training session on 30 November 2017.
- i) It was resolved to make payment to Vista Print of £20.38 for credit-card size cards for residents with details and the telephone number of the VETS scheme.
- j) It was resolved to make payment to GAPTC of £55.00 for the training day for the Clerk on Preparing for Audit on 6 February 2018.

## 6. PLANNING

### To report on previous applications:

- a. The Old Homestead, Pool Hill – erection of a double garage with office space above. Approved.
- b. Land at Pauntley Court Drive – prior notification for the erection of an agricultural portal frame building. Full planning application has been requested by the District Council.
- c. The Orchards, Ketford Lane: Change of use of field from grazing to part-equestrian use and erection of a manege 35m x 20m. A new vehicular access has been created that the District Council say needs planning permission and this has been referred to the enforcement section.

## 7. TO CONSIDER THE NEW DATA PROTECTION REGULATIONS, COMING INTO FORCE 25 MAY 2018, AND TO CONSIDER THE APPOINTMENT OF A DATA PROTECTION OFFICER

GAPTC have advised that they will be sending out guidance on the new Data Protection Regulations when more details are known, and will be considering appointing a Data Protection Office for the sector.

## 8. TO CONSIDER THE EFFECTIVENESS OF INTERNAL AUDIT AND DISCUSS INTERNAL AUDIT ARRANGEMENTS FOR THE PRESENT FINANCIAL YEAR

Internal audit arrangements were felt to be sufficient and it was resolved to appoint Mr Iain Selkirk as internal auditor again for the present financial year. The Clerk is attending a training course on 6 February on Preparing for Audit and will report at the next meeting on the new arrangements for 2018-2019. Financial regulations will be reviewed at the next meeting.

LH

## 9. TO DISCUSS PARKING ON THE VERGE IN BRAND GREEN

It was resolved to defer this item as it was felt that the problem may have been temporary.

## 10. TO AGREE A DATE FOR THE ANNUAL PARISH MEETING FOR 2018

The Annual Parish Meeting will be held on Thursday 10 May.

11. TO AGREE THE DATE FOR THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL

The next meeting of Pauntley Parish Council will be held on Tuesday 17 April at 7.45 in Pauntley Village Hall.

12. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

The Clerk will report the pothole near the Old Forge

LH

Means of fixing the new gates at the village hall will be considered as they could at present be lifted off.

LH

Signed.....

Date.....