

PAUNTLEY PARISH COUNCIL

Minutes of a meeting of Pauntley Parish Council held in Pauntley Village Hall on Tuesday 17 April 2018 at 7.45 pm.

Present: Present: Councillor N Fowke, Chairman; Councillors Mrs C Philipps, Mrs A Rawson, Mrs J Trevail, Mrs L Morris, Mr M Elton, Mr P Chapman

In attendance: The Clerk, Mrs L Harding

Four members of the public were present.

1. TO RECEIVE APOLOGIES AND ACCEPTABLE REASONS FOR ABSENCE

No apologies for absence had been received.

2. TO RECEIVE ANY DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO CONFIRM THE MINUTES OF THE MEETING OF PAUNTLEY PARISH COUNCIL HELD ON 5 FEBRUARY 2018

The minutes of the meeting held on 5 February 2018 were approved.

4. TO DEAL WITH ANY ACTIONS ARISING FROM THE MINUTES OF THE ABOVE MEETING

5(f) The Chairman will obtain a new light for the defibrillator cabinet in the telephone kiosk at Pool Hill. New pads had been required.

NF

5. TO WELCOME MR JOHN MONK FROM SEVERN TRENT FOR A REPORT ON THE PROPOSED BOREHOLES AT KETFORD

Mr Monk reported that the three boreholes at Ketford were an important source of drinking water for the area but the original boreholes were out of supply and only one was used, resulting in a risk to the water supply. It was proposed to backfill two of the original boreholes and drill two new ones, 100m deep. The headworks will be visible but because of the location will be buried in chambers just above ground level. There will be a small cabinet, a handrail around the stairs and a security fence.

Councillors expressed concerns about the visibility of the borehole proposed in the corner of the field close to the lane. Although the headworks were being buried, the height of the security fence meant that it would be very visible and an eyesore. The need for a security fence was questioned but Mr Monk said it has been advised that this is a requirement. Councillors asked whether any other locations for this had been considered, particularly whether it would not be better sited further back alongside the track and therefore on Severn Trent's land and potentially also more secure. Mr Monk will take this idea back to be considered. Plans are due to be submitted shortly and work will begin in later this year, with some potential disruption during the preparation.

6. FINANCE

- | | | |
|----|--|-------------|
| a) | The financial accounts and bank reconciliation for 2017-2018 were received it was resolved to approve these. Expenditure was within budget although monies from the contingency fund had been required to complete the tree surgery at Compton Green. Around £3,977.00 will be carried forward to 2018-2019, around £1500 of which is reserved to allow for a potential parish council election in May 2019. | |
| b) | The new audit regime was discussed. Internal audit will take place during week commencing 14 May, and the schedule for finalising the accounts was approved. | |
| c) | It was resolved to declare the parish council exempt from the limited assurance review. The Clerk will submit the form to PKF Littlejohn. | LH |
| d) | Councillor Philipps will review the accounting process prior to internal audit. | CP
NF/PC |
| e) | Councillors Fowke and Chapman will inspect the assets of the Parish Council. It was noted that the kiosk in Brand Green would benefit from painting this year. | |
| f) | The financial regulations for Pauntley Parish Council were reviewed and it was resolved that no changes were required. | |
| g) | The application to the Transparency Fund for £340.82 for a laptop and printer/scanner for the Parish Council was formally approved. This grant had been successful and the equipment to be purchased was agreed on. | LH |
| h) | The Clerk presented a financial report, which was approved. | |
| i) | It was resolved to make payment of expenses for the Clerk of £42.95. | |
| j) | It was resolved to make payment to the Clerk of salary for January to March 2018 at £576.76. | |
| k) | It was resolved to make payment to T P Jones LLP & Co of £57.60 (£48.00 plus VAT of £9.60) for payroll services for June 2017 to March 2018. | |
| l) | It was resolved to make payment to GAPTC of £84.78 for the membership subscription for 2018-2019. | |
| m) | Notification was received from the Clerk of the refund of income tax due to the Parish Council from HMRC of £12.40. | |
| n) | It was resolved to make payment to Pauntley Village Hall of £144.00 for hall hire for 2018-2019 (8 sessions at £18.00). | |
| o) | It was resolved that the grant for 2018-2019 to Pauntley Village Hall, budgeted at £500, should be held against refurbishment work. | |

7. PLANNING

To report on new planning applications:

Cherry Tree Cottage, Pool Hill. Listed building consent for the installation of two rooflights to existing first floor bathroom. Replacement of garage doors and two garden sheds. Councillors had had no objections.

Herridges Barn, Ketford Road. Erection of a single-storey double garage incorporating a workshop. Councillors had no objections.

8. TO CONSIDER ANY ARRANGEMENTS FOR THE GREAT WAR CENTENARY IN 2018

The PCC of Pauntley Church have been in contact regarding their plans for marking the centenary of the Great War, which include bell ringing, lighting a beacon and providing food at the church. They will also mount a display in the church. Councillors felt that they did not want to arrange separate events that

might detract from this and it was therefore resolved to provide some financial support, with the proceeds of a coffee morning prior to the event in November

685

being donated to the church events, which will be matched by the Parish Council. Brenda Bainbridge has offered to mount a display in the village hall with information on the men of Pauntley who lost their lives, and this was gratefully accepted.

9. TO RESOLVE ON THE ARRANGEMENTS FOR THE ANNUAL PARISH MEETING ON 10 MAY 2018

JT/LH

Councillor Trevail will provide the food and the Clerk will again provide the wine. The school will be invited although the police have indicated that they will not be attending, which is disappointing.

10. TO AGREE THE DATE FOR THE ANNUAL GENERAL MEETING OF PAUNTLEY PARISH COUNCIL

The Annual General Meeting of Pauntley Parish Council will be held on Tuesday 29 May at 7.45 in Pauntley Village Hall.

11. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

Residents at the top of the lane in Brand Green have asked if they can be provided with a grit bin. The Clerk will contact the District Council.

It was noted that there appears to be increasing amounts of rubbish on the lanes, most of which it is thought is discarded from vehicles and also from the waste collection lorry.

Signed.....

Date.....