

PAUNTLEY PARISH COUNCIL

Minutes of a meeting of Pauntley Parish Council held in Pauntley Village Hall on Monday 24 July 2017 at 7.45 pm.

Present: Present: Councillor N Fowke, Chairman; Councillors Mrs C Philipps, Mr P Chapman, Mr M Elton

In attendance: The Clerk, Mrs L Harding

One member of the public was present.

1. TO RECEIVE APOLOGIES AND ACCEPTABLE REASONS FOR ABSENCE

Apologies and acceptable reasons for absence had been received from Councillors Trevail, Rawson and Morris.

2. TO RECEIVE ANY DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO CONFIRM THE MINUTES OF THE ANNUAL GENERAL MEETING OF PAUNTLEY PARISH COUNCIL HELD ON 23 MAY 2017

The minutes of the Annual General Meeting held on 23 May 2017 were approved.

4. TO DEAL WITH ANY ACTIONS ARISING FROM THE MINUTES OF THE ABOVE MEETING

Dividing the main gate at the village hall is still to be considered. The Clerk is waiting for Harry Clarke to look at whether new gates might be cheaper. High-vis tape has been put on the post dividing the main gates from the pedestrian entrance.

LH

The Chairman reported on the boreholes at Ketford. It was now proposed to install 300mm high square blocks at these sites, which would not be visible once in use. The issue is, however, still being discussed by the landowner and Severn Trent, and a planning application has yet to be submitted.

The insurance with Came and Company has been renewed.

5. FINANCE

- a) The financial report was received from the Clerk. The accounts for 2016-2017 have now gone for external audit and notices posted on the website regarding the rights of electors to inspect accounts, along with the financial information required by the Transparency Code.
- b) It was resolved to pay expenses for the Clerk of £34.05.
- c) It was resolved to make payment of salary for the Clerk for April – June 2017 at £576.56. There is a credit of £12.40 on the PAYE account with HMRC and therefore the 20p income tax payable to them does not need to be paid over. The balance of £12.20 will be reclaimed once it is clear whether any further tax needs to be paid by the Clerk during this tax year.
- d) It was noted that Thirsk Payroll has transferred the payroll business to TP Jones and Co LLP. There will be no immediate change to the service or the

cost. It was resolved to make payment of £16.00 to Thirsk Payroll (J Harron) for payroll services for the first quarter of 2017.

- e) It was resolved to make payment of £192.00 to Harry Clarke for the repair of the fence at the village hall, from the £500 grant by the Parish Council to the Village Hall for 2017-2018. The possibility of reclaiming the VAT element of £32.00 on this work will be investigated.
- f) The Parish Council's automatic pension scheme enrolment duties for employees of the Parish Council were noted, and a report received from the Clerk on the completed paperwork notifying the declaration of compliance. The Clerk is the only employee and is not eligible for membership of a pension scheme.
- g) The donation of a second filing cabinet from Councillor Morris was acknowledged.

LH

6. PLANNING

To report on previous applications:

- a. **Ketford Kennels.** Proposed diversion of the bridleway at Ketford. The Chairman informed the councillors that the new owner proposed to widen the bridle way and install horse-friendly gates fasteners. There were no objections to the diversion of this bridle path and the Clerk will write to the Public Rights of Way Officer accordingly.

LH

To consider new applications:

- a. **Compton Green Farm, Compton Green.** Erection of a detached dwelling and detached garage with dependent's accommodation above (part-retrospective). The parish council was disappointed that it was no longer possible to see the existing dwelling and that this proposed dwelling was part-built before they were able to offer comments. The cladding proposed for the rear of the dwelling was felt to be out of keeping with local styles. The main concern related to the detached garage with accommodation above, which was felt amounted to a separate dwelling, and councillors objected to this proposal.

7. TO CONSIDER PROGRESS WITH THE PARISH MAP AND WALKS LEAFLET

The walks continue to be well-supported and take place every second and fourth Friday of the month.

8. TO RECEIVE A REPORT FROM THE CLERK ON THE PRESENTATION AT THE FOREST OF DEAN DISTRICT COUNCIL ON COMMUNITY LED HOUSING

It was resolved to consider this item at the next meeting.

9. TO AGREE THE DATE OF THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL, PROPOSED FOR TUESDAY 19 SEPTEMBER 2017

It was resolved that the next meeting will take place on Tuesday 19 September at 7.45 p.m. in Pauntley Village Hall.

10. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

There had been a request from Highway for winter maintenance requirements. It was agreed that only the grit bins needed refilling, as there were still plenty of salt

bags. The Pool Hill gullies near the school needed clearing again.

The school have asked if they can install a temporary screen in the hall for the performances of the plays, which was approved.

Signed.....

Date.....
