

PAUNTLEY PARISH COUNCIL

Minutes of the Annual General Meeting of Pauntley Parish Council held in Pauntley Village Hall on Tuesday 17 May 2016 at 7.45 pm.

Present: Present: Councillor N Fowke, Chairman; Councillors Mrs A Rawson, Mrs J Trevail, Mr M Elton

In attendance: The Clerk, Mrs L Harding

One member of the public was also present.

1. TO RECEIVE APOLOGIES AND ACCEPTABLE REASONS FOR ABSENCE

Apologies for absence had been received from Councillors Morris and Philipps.

2. TO RECEIVE ANY DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO ELECT A CHAIRMAN FOR PAUNTLEY PARISH COUNCIL

Councillor Fowke was re-elected as Chairman.

4. TO ELECT A VICE-CHAIRMAN FOR PAUNTLEY PARISH COUNCIL

As several councillors were absent it was resolved to defer the election of a Vice-Chairman until the next meeting.

5. TO RECEIVE DECLARATIONS OF ACCEPTANCE OF OFFICE

The Declaration of Acceptance of Office was received from the Chairman.

6. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 19 APRIL 2016

The minutes of the meeting held on 19 April 2016 were approved.

7. TO DEAL WITH ANY ACTIONS ARISING FROM THE MINUTES OF THE ABOVE MEETINGS

The defibrillator has now been installed on the external wall of the village hall. It was resolved to ask the school at the Annual Parish Meeting to ensure that the children are aware of the importance of not tampering with the equipment, as an alarm will sound if the cabinet is opened.

Councillor Fowke is to remove the pedestrian gate to ensure access at all times, and Councillor Elton will look at dividing the main gate into two.

8. FINANCE

- a. The Clerk provided a financial report as attached. The accounts are at present with the internal auditor and will go to external audit by 10 June. A notice has been posted on the website regarding the rights of inspection of the accounts.
- b. It was resolved to make payment of £75.00 to Mr Iain Selkirk for internal audit of the accounts for 2015-2016.
- c. It was resolved to approve expenses for the Clerk of £16.66.
- d. It was resolved to purchase two A4 defibrillator signs at a cost of £5 each plus postage.
- e. The renewal of the parish council's insurance was considered. The existing insurers, Zurich

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through Community First, had quoted £222.91. A quote had been received from Came and

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- f. Company for similar cover for £164.25. It was resolved to insure with Came and Company for the coming year from 10 June 2015.

9. TO REVIEW THE STANDING ORDERS AND FINANCIAL REGULATIONS FOR THE PARISH COUNCIL

The Standing Orders and Financial Regulations were reviewed and no changes were felt to be required at this time.

10. PLANNING

- a) To report on previous applications:

Ferndale, Brand Green - alterations and extension including creation of additional accommodation in existing loft space. Permission has been granted.

11. TO CONSIDER PROGRESS WITH THE PARISH MAP AND WALKS LEAFLET

Councillor Trevail hopes to obtain some assistance from residents with this and the item will be included on the next agenda.

12. TO FINALISE ARRANGEMENTS FOR THE ANNUAL PARISH MEETING ON TUESDAY 24 MAY 2016 AT 7.30 P.M.

Councillor Fowke will obtain the projector and he and the Clerk will bring the other equipment to show the DVD. Councillor Trevail will purchase cheese and other food, and the Clerk will purchase wine from Three Choirs.

13. TO AGREE THE DATE FOR THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL

The next meeting of Pauntley Parish Council will take place on Tuesday 19 July at 7.45 p.m. at Pauntley Village Hall.

14. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

There was no other urgent relevant business.

Signed.....

Date.....

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