

PAUNTLEY PARISH COUNCIL

Minutes of the Annual General Meeting of Pauntley Parish Council held in Pauntley Village Hall on Monday 18 May 2015 at 7.00 pm.

Present: Councillor Mrs B Bainbridge, Chairman; Councillors Mrs A Rawson, Mrs J Trevail, Mrs C Philipps, Mr P Chapman

In attendance: The Clerk, Mrs L Harding

Eight members of the public were present.

1. TO RECEIVE APOLOGIES AND ACCEPTABLE REASONS FOR ABSENCE

Apologies had been received from Councillor Fowke.

2. TO RECEIVE ANY DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO ELECT A CHAIRMAN FOR PAUNTLEY PARISH COUNCIL

Brenda Bainbridge was unanimously re-elected as Chairman of Pauntley Parish Council.

4. TO ELECT A VICE-CHAIRMAN FOR PAUNTLEY PARISH COUNCIL

Nick Fowke was unanimously re-elected as Vice-Chairman for Pauntley Parish Council.

5. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 20 APRIL 2015

The minutes of the meeting held on 20 April 2015 were approved.

6. TO RECEIVE DECLARATIONS OF ACCEPTANCE OF OFFICE

Declaration of Acceptance of Office forms were received. There were no changes to be made to the Registers of Members' Interests.

7. TO REQUEST THE RENEWAL OF DISPENSATIONS FROM THE FOREST OF DEAN DISTRICT COUNCIL TO ALLOW COUNCILLORS TO DISCUSS VILLAGE HALL BUSINESS

The present dispensation is valid until 5 September 2015 and this will therefore be an agenda item for the next meeting.

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8. TO DEAL WITH ANY ACTIONS ARISING FROM THE MINUTES OF THE ABOVE MEETING

The Clerk will follow up road maintenance issues with Gloucestershire Highways.

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A hard copy of the bank signatory form can no longer be obtained and the Clerk will telephone to try and change the details as it cannot be downloaded due to slow broadband speed.

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Item 6(a) i - the Clerk has written to the Planning Department regarding the coach house at Walden Court. The officer has telephoned to say that, as councillors were aware, comments can no longer be taken into account but that this will be placed on file.

Item 9 - no response has been received from Gloucestershire Police regarding speed limits and this will be followed up again.

Item 11 - the enquiry regarding the memorial bench is ongoing and further communications are awaited.

9. FINANCE

- a) The Clerk reported that the precept has now been paid over and the balance at the bank at 30 April was £7118.75. VAT of £123.83 on the shed has been refunded by HMRC. It was resolved that the £500 grant to the village hall be paid over for with maintenance costs. The internal audit for 2013-2014 had been satisfactorily completed and a report provided by the internal auditor, and the accounts will go for external audit on 8 June.
- b) It was resolved to make payment of £65.00 to Mr Iain Selkirk for internal audit of the accounts for 2014-2015.
- c) It was resolved to make payment for the hand dryers for the village hall toilets at £143.00 (£119.17 plus £23.84 VAT) and installation at £357.60 (£298.00 plus VAT at £83.43), a total of £500.60, to be paid from the £1,000 grant made available to the village hall. VAT of £107.27 will be reclaimed.
- d) It was resolved to send the invoices from Shane Howells for the patio doors, at £2,016 (including VAT) and from Steve Jones at £1,740 (including VAT) to GET to request a cheque from the grant for this purpose. Payment from GET will be made net of VAT, with. VAT of £626.00 to be reclaimed from HMRC at the end of May. The invoices will be paid when the cheque is received and the work completed. A deposit of £300 has already been paid to Shane Howells and therefore final payment to them will be for the balance of £1,716.00 (including VAT).
- e) It was resolved to pay expenses for the Clerk of £20.20.
- f) Advice had been received that the parish council needs to hold separate insurance for its role as Sole Trustee of Pauntley Village Hall, and therefore it is not possible to combine the two policies. Quotes had been received from Norris and Fisher at £265.00 (minimum premium) and Aon at £193.34 with street furniture being additional. It was therefore resolved to renew the parish council's insurance with Community First at an annual premium of £183.84.
- g) It was resolved to purchase paint for the telephone kiosk in Pool Hill, at £56.48. Trudie Hunting has volunteered to paint the kiosk.

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10. PLANNING

a) To report on previous applications:

Walnut Farm Buildings - this application has been withdrawn.

11. TO AGREE THE DATE OF THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL

The next meeting of Pauntley Parish Council will be on Tuesday 28 July at 7.45 p.m.

12. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

There was no other business.

Signed.....

Date.....

