

PAUNTLEY PARISH COUNCIL

Minutes of a meeting of Pauntley Parish Council held in Pauntley Village Hall on Tuesday 29 September 2015 at 7.45 pm.

Present: Present: Councillor N Fowke, Chairman; Councillors Mrs A Rawson, Mrs Chris Philipps, Mrs Linda Morris

In attendance: The Clerk, Mrs L Harding

Three members of the public were also present.

1. TO RECEIVE APOLOGIES AND ACCEPTABLE REASONS FOR ABSENCE

No apologies for absence had been received.

2. TO RECEIVE ANY DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 21 JULY 2015

The minutes of the meeting held on 21 July 2015 were approved.

4. TO DEAL WITH ANY ACTIONS ARISING FROM THE MINUTES OF THE ABOVE MEETINGS

No response has again been received to emails regarding the speed limit and the Clerk will pursue this.

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5. TO RECEIVE AND MINUTE THE RENEWAL OF DISPENSATIONS FROM THE FOREST OF DEAN DISTRICT COUNCIL TO ALLOW COUNCILLORS TO DISCUSS VILLAGE HALL BUSINESS

The renewal of dispensation from the Forest of Dean District Council to allow councillors to discuss village hall business in its role as Sole Trustee was received and noted.

6. FINANCE

- a) The Clerk provided a financial report, including a report on the successful completion of the external audit of the accounts for 2014-2015. The balance at the bank on 31 August was £4,908.18. Expenses are in line with the budget, with the exception of election expenses. £1,299.23 was budgeted, in the event of an election, but costs were only £143.33, leaving an additional £1,155.90 in the budget.
- b) Expenses for the Clerk of £20.08 were approved.
- c) It was resolved to make payment to the Forest of Dean District Council of £143.33 for costs for the May 2015 elections.
- d) It was resolved to make payment of £95.00 to GAPTC for a training day for Councillor Treveil. The original payment for £85.00 was incorrect as this was the rate for more than one councillor, and the cheque has been cancelled and will now be reissued.
- e) Receipt of a grant of £500.00 from the Forest of Dean District Council towards a defibrillator for Pool Hill was acknowledged, together with donations of £1,200.00 from the Pauntley Real Ale Festival Committee and £160.00 from Unite the Union, Messier Bugatti Dowty branch, towards this purchase.
- f) It was resolved to make payment of £1,890.00 to Community Heartbeat Trust for the defibrillator for Pool Hill. This includes a contribution of £30 from the Parish Council

towards this for delivery costs, to be paid from the monies budgeted for elections in May 2015 and not spent, using Public Health Act 1936 s234 - the power to provide lifesaving equipment.

- g) Installation costs for the defibrillator had been anticipated but Councillor Fowke said that Jamie Stait had kindly agreed to install this free of charge. Councillors thanked him for this offer.
- h) The additional insurance premium of £14.42 to cover the defibrillator in Pool Hill was approved.
- i) It was resolved to make payment of £484.65 to the Clerk for salary for the three months from June to September 2015, along with a payment of £75.20 to HMRC for income tax.
- j) The first draft of the budget for 2016-2017 was considered. External audit fees of £100 will be incurred in the current financial year as grants and donations have taken income over £10,000. It was agreed to defer further work on the trees at Compton Green until the 2017-2018 financial year. Estimates for costs and maintenance for defibrillators are not yet clear as the grant application to BHF for a defibrillator for Brand Green is still being considered. The draft budget will be considered again at the next meeting.

7. TO DISCUSS AND RESOLVE ON ISSUES CONCERNING THE DEFIBRILLATOR IN POOL HILL, INCLUDING MAINTENANCE REQUIREMENTS, PUBLICITY WHEN IT BECOMES OPERATIONAL, AND THE LOCATION, TIMING AND PUBLICITY OF AWARENESS TRAINING SESSIONS IN CPR AND THE USE OF AEDS.

Councillor Fowke is arranging for installation of the defibrillator at Pool Hill and will notify the ambulance service when it is live. The Clerk has contacted BT, who confirm that they will pay electricity costs for seven years. Dates for awareness sessions were discussed and the Clerk will suggest dates on Monday evenings in November to CHT. This will allow a flyer to be inserted in the November parish magazine and for further publicity for the event to be issued such as posters, and notices at events. Publicity will also be arranged via local papers, to include members of the Real Ale Festival Committee. It was also agreed that a plaque would be installed in the kiosk acknowledging the donations and grants towards the defibrillator. Trudie Hunting was thanked for painting the kiosk and making it look so smart.

8. TO RECEIVE A REPORT FROM THE CLERK ON THE GRANT APPLICATION TO THE BRITISH HEART FOUNDATION TOWARDS A DEFIBRILLATOR FOR BRAND GREEN, AND TO DISCUSS AND RESOLVE ON WHETHER TO MAKE A GRANT TOWARDS THE PURCHASE USING THE MONIES BUDGETED FOR ELECTIONS IN MAY 2015 AND NOT SPENT

An application has been submitted to the BHF but no response has as yet been received. If successful a contribution of £400 towards the defibrillator would be required, along with other costs such as a heated cabinet and training session. It was resolved that a grant towards this would be made from remaining monies budgeted for the election and not spent, the amount of which would be determined when costs were known. The Clerk has contacted BT as the electricity to the kiosk does not appear to be working, and they are investigating.

9. OUTSTANDING REGISTERS OF MEMBERS' INTEREST FORMS

Outstanding Register of Members' Interest forms were received and the Clerk will send these to the District Council.

10. PLANNING

- a) To report on previous applications:

Hayes Farm - conversion of existing stable block loft area to an annex ancillary to residential accommodation. Permission granted.

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- b) To report on new applications:

Walnut Farm Buildings - erection of a dwelling and demolition on existing timber chalet and chicken shed. This application has been resubmitted with no amendments and councillors had agreed that their comments on the original application would therefore stand.

11. TO CONSIDER DRAWING UP A PARISH MAP AND WALKS LEAFLET

As Councillor Trevail was not present, this item will be considered at the next meeting.

12. TO RECEIVE THE DISTRICT COUNCIL'S GUIDE TO AFFORDABLE RURAL HOUSING

This guide was received and noted.

13. TO AGREE THE DATE OF THE NEXT MEETING OF PAUNTLEY PARISH COUNCIL

The next meeting of Pauntley Parish Council will be on Monday 16 November at 7.45 p.m.

14. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

The Clerk had attended a meeting at the District Council offices with members of the South West Ambulance Trust, concerning defibrillators. One of the recommendations was that householders be urged to display house numbers clearly and, if an ambulance had been called and was awaited, leaving car hazard lights on and all house lights on would help ambulances to find the house in rural areas. Knowing the grid reference for the house would also help. A note will be included in the parish magazine.

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The drawing up of a Community Emergency Plan was also recommended and the Clerk has some information and templates. This will be an agenda item for the next meeting.

Signed.....

Date.....