

PAUNTLEY PARISH COUNCIL

Minutes of a meeting of Pauntley Parish Council held in Pauntley Village Hall on Monday 20 April 2015 at 7.45 pm.

Present: Councillor Mrs B Bainbridge, Chairman; Councillors Mrs A Rawson, Mr P Chapman, Mrs C Philipps, Mrs J Trevail, Mr N Fowke

In attendance: The Clerk, Mrs L Harding

Three members of the public were present.

A member of the public reported that, since the lanes were resurfaced in Pool Hill, a dustcart had become stuck in the mud on the side of the lane at Compton Green. The Clerk will follow this up, as well as the manhole covers and a drain in Pool Hill that had still not been uncovered again.

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It was noted that no salt would be required this winter but that the grit bins at Ketford and on Welsh House Lane had not been filled last year, despite this being requested.

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1. TO RECEIVE APOLOGIES AND ACCEPTABLE REASONS FOR ABSENCE

No apologies for absence were received.

2. TO RECEIVE ANY DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

3. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 17 FEBRUARY 2015

The minutes of the meeting held on 17 February 2015 were approved.

4. TO DEAL WITH ANY ACTIONS ARISING FROM THE MINUTES OF THE LAST MEETING

Item 4 - The Clerk will obtain another bank signatory form for Councillor Rawson.

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5. FINANCE

- a) The accounts for the financial year 2014-2015 were approved and the Annual Governance Statement completed and signed.
- b) Internal audit will take place on 6 and 7 May and the accounts sent for external audit by 8 June. The notice regarding electors' rights will be displayed on 24 April.
- c) It was resolved to pay the Clerk's salary of £495.36 for the three months January to March 2015.
- d) It was resolved to make payment to HMRC of tax on the Clerk's salary of £78.00 for the three months January to March 2015.
- e) It was resolved to make payment to Thirsk Payroll of £64.00 for administration of the payroll for the financial year 2014-2015, as already approved.
- f) It was resolved to make payment to Pauntley Village Hall of £98.00 for seven meetings for the financial year 2015-2016, at £14.00 per session.
- g) It was resolved to make payment to Pauntley Village Hall of the grant approved for the financial year 2015-2016, of £500.00. This will be held by the Parish Council until required. Any additional grant will be considered at the AGM in May.
- h) It was resolved to pay the annual GAPTC subscription at an amount of £74.89.
- i) it was resolved to make payment of the deposit of £300.00 to Shane Howells for the patio doors at the village hall, £250 of which will be refunded from the GET grant and

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£50 from VAT.

- j) It was resolved to make payment of £120.00 to the Forest of Dean District Council for Building Regulations for the patio doors at the village hall, to be refunded from the GET grant. Aldo Giovanelli from the Building Control section at the District Council had visited on 13 April and approved the work to date.
- k) It was resolved to pay expenses to the Clerk of £77.65.

6. PLANNING

a) To report on previous applications:

- i) Walden Court Farm – application for conversion of barn into a dwelling. This application had been refused. Councillors asked the Clerk to write to the Planning Department to express their surprise and disappointment regarding this decision, as comments about the additional traffic that would be generated were incorrect, despite the parish council's response on this issue, and there seemed to be some confusion regarding the extent of the proposed curtilage.
- ii) Botloes Farm - application for the removal of planning conditions (03) and (05) relating to planning permission PO38/11/FUL. This application had been refused.

b) To consider new applications:

- i) Hayes Farm - conversion of existing stable block loft area to an annex ancillary to residential accommodation. The applicant, Mr Freeman, outlined the plans to councillors. It was resolved by a majority of four to one to support the application, with one abstention.

7. TO DISCUSS ARRANGEMENTS FOR THE ELECTION OF PARISH COUNCILLORS ON THURSDAY 7 MAY 2015

Five existing councillors had put their names forward for election and it had now been confirmed by the District Council that no election will be required and these candidates will automatically be elected without a contest. The parish council will be free to co-opt additional councillors after 11 May.

8. TO CONSIDER THE NEW TRANSPARENCY CODE FOR SMALLER AUTHORITIES

It was agreed that the majority of the requirements for the new Transparency Code were already being met. The Clerk can arrange for draft minutes and other documents to be posted on the website.

9. TO RECEIVE A REPORT FROM THE CLERK ON THE REQUEST FOR CONSIDERATION OF A SPEED LIMIT THROUGH PARTS OF THE PARISH

The Clerk had written, following the last meeting, with the concerns of councillors and requested more information on these costs. No response has yet been received and she will follow this up. Councillor Fowke suggested that this should also be an item for the AGM in May. Concern was also expressed about the Upleadon crossroads; this is a dangerous junction and it was felt that a 'Stop' sign would be more appropriate than 'Give Way'.

10. TO AGREE THE DATES OF THE ANNUAL GENERAL MEETING OF PAUNTLEY PARISH COUNCIL AND THE ANNUAL PARISH MEETING

As the Clerk is unable to attend on Monday 11 May, it was agreed that the AGM and APM will take place on the same evening, Monday 18 May 2015, starting at 7.00 p.m. in Pauntley

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Village Hall. The Clerk will issue invitations as usual to the APM, and consideration will be
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given to arrangements for the APM.

11. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

The Clerk has received a request from Arthur Smith's daughter, who was born there and baptised in Pauntley Church, for a commemorative bench in Brand Green in his memory. The only land over which the Parish Council has control is the grounds of the village hall. The Clerk will speak to the person concerned and discuss this with her, with possible alternatives being Collinpark Wood or Pauntley Church, depending on the agreement of the landowners. The only condition agreed was that the bench should be of hardwood, to be low maintenance.

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Signed.....

Date.....