

PAUNTLEY PARISH COUNCIL

Minutes of the Annual General Meeting of Pauntley Parish Council held in Pauntley Village Hall on Monday 14 May 2012 at 7.45 pm.

Present: Councillor Mrs B Bainbridge, Chairman; Councillors Mr N Fowke, Mr R Gosling, Ms Clare Shepherd, Mr J Mullinger, Mrs A Rawson, Mr J Stallard

In attendance: The Clerk, Mrs L Harding

County Councillor Will Windsor-Clive was also present.

1. TO RECEIVE APOLOGIES AND ACCEPTABLE REASONS FOR ABSENCE

There were no apologies for absence.

2. TO ELECT A CHAIRMAN OF THE PARISH COUNCIL

Councillor Bainbridge was re-elected as Chairman of the Parish Council.

3. TO ELECT A VICE-CHAIRMAN OF THE PARISH COUNCIL

Councillor Fowke was re-elected Vice-Chairman of the Parish Council.

4. TO RECEIVE SIGNED DECLARATIONS OF ACCEPTANCE OF OFFICE AND REGISTERS OF MEMBERS' INTERESTS

Declarations of Acceptance of Office were received from the Chair and Vice-Chair. No information on the Register of Members' Interest Forms had changed.

5. TO RECEIVE ANY DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

There were no declarations of personal or prejudicial interest in items on the agenda.

6. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 16 APRIL 2012

The minutes of the meeting held on 16 April 2012 were approved.

7. TO DEAL WITH ANY ACTIONS ARISING FROM THE MINUTES OF THE ABOVE MEETING

Item 6(d) – the Clerk has included a note in the parish magazine regarding the precept increase and written to FoDDC although no response has been received as yet.

LH

8. PLANNING

8.1 To report on previous planning applications:

- a) Compton Green Farm - replacing stone covering on the field entrance, consolidating hardstanding area and the creation of an open topped bunker. Further information has been requested on the screening of the bunker and no decision has as yet been made.

8.2 To report on new planning applications:

- a) Wood House, Brand Green – erection of a rear and side extension. Councillors

- had no objections to the proposals.
- b) Payford Mill – application for planning permission and listed building consent for the demolition of the existing kitchen extension and outbuilding and erection of a single storey extension and two storey extension to existing dwelling. Councillors had expressed concerns about this proposals, in terms of the size and design of the proposed extension and the Clerk has responded to FoDDC accordingly.

9. FINANCE

- a) The Clerk provided a financial report. The bank balance stood at £5,777.32 as the precept of £3,950 has been paid over.
- b) The Clerk reported that the internal audit of the accounts for 2011-2012 had been successfully completed and that the annual return would now be sent to the external auditors for 1 June.
- c) Expenses of £57.93 for the Clerk were approved.
- d) It was resolved to make the payment of £84.00 to Pauntley Village Hall for hall hire for meetings for 2012-2013, at £12.00 per session for 7 sessions.
- e) The Clerk had obtained a price for the addition premium to cover the telephone kiosks on the Parish Council's insurance policy with Zurich Municipal/Community First. The basic premium of £196.44 would increase by £13.23, if the two kiosks were insured for £500 each. It was resolved to renew the policy and to include the kiosks at this rate, a total premium of £209.67.
- f) It was resolved to make the payment to Rob Moore for the external electrical work at the Village Hall from the outstanding grants due from the Parish Council. The total cost of the work was £668.40, with the amount ex-VAT at £557.00. The VAT would be recoverable. The outstanding grant for 2011-2012 of £163.91 and the grant of £500 for 2012-2013 would be used for this payment and, when VAT is recovered, this will leave £106.91 of grant monies still available.

LH

10. TO FINALISE ARRANGEMENTS FOR ANY EVENTS TO COMMEMORATE THE QUEEN'S DIAMOND JUBILEE

Councillor Gosling had obtained a quote from a local blacksmith of around £150-£200 for a weather vane for the school, depending on the design. The choice of design will be checked with the school and it was resolved to proceed with this order once this was confirmed.

RG

Time capsules were also discussed. Councillor Shepherd suggested a used fire extinguisher could be used, as has been the case with the Ledbury Rotary Club. These would be buried for 40 years and so would be dug up on the 100th anniversary of the Queen's accession to the throne. She will obtain further details. A brass plate would need to be fixed to the 'capsule' with details, before it was buried.

CS

Arrangements for the free party and barbecue on Monday 4 June had been finalised at the Village Hall Committee meeting, with costs being met by the Parish Council as agreed. The beacon will be lit at around 10.00 p.m. and Councillors Gosling and Mullinger will be in charge of this. The Clerk is awaiting details of the additional insurance premium that will be required for this event, and provided Councillor Gosling with safety guidance from the Jubilee Beacons organisers.

RG/
JM

11. TO CONSIDER AND RESOLVE ON A COMMUNICATION FROM THE WOODLAND TRUST REGARDING THE WOOD AT KETFORD

The Woodland Trust had written to notify of its intention to lease a number of its smaller sites to community groups and to enquire whether there were any groups who would be interested to take a lease on the small one acre site at Ketford. The Parish Council considered the additional work required to maintain the site, and the public liability insurance that would be

necessary as access had to be maintained, and resolved that the Council felt that it would not be able take on such a lease at the present time. The lease on the site would now be offered to other environmental or community groups but would not be sold by the Trust.

12. TO CONSIDER ANY TRAINING REQUIREMENTS FOR THE FORTHCOMING YEAR

The training calendar from GAPTC was considered and councillors will let the Clerk know of any sessions which they feel would be of use to them.

13. TO RECEIVE CORRESPONDENCE AS FOLLOWS AND AGREE A RESPONSE OR OTHER ACTION WHERE APPROPRIATE

- a) Briefing note from NALC on the National Policy Framework.
- b) Guide to Planning and Localism from CPRE. This would be included as an agenda item for the next meeting.
- c) NALC guidance on members' conduct and the registration and disclosure of their interests. It was emphasised that councillors are individually responsible for ensuring that they comply with the rules on conduct and disclosure.
- d) Forest of Dean District Council Allocations Development Plan Document.
- e) Forest of Dean District Council (Off-Street Parking Places) Order 2012. Parking charges were due to begin at car parks including that in Newent from 1 July.
- f) GAPTC information on traveller sites.

LH

14. TO CONFIRM THE ARRANGEMENTS FOR THE ANNUAL PARISH MEETING ON MONDAY 21 MAY 2012

The short formal meeting will be followed by wine and cheese. PC Brian Howard will attend to provide the police report and Mrs Tyler will attend from Pauntley Primary School.

15. TO CONSIDER ANY OTHER URGENT RELEVANT BUSINESS

There was no other urgent business.

16. TO CONFIRM THE DATE OF THE NEXT PARISH COUNCIL MEETING

The next meeting will be Monday 9 July at 7.45 p.m. in Pauntley Village Hall

Signed.....

Date.....

